Tabblad 1

# *Internal Regulations*



General member assembly September 18th 2025

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**Chapter 1: General**Article 1. The Foundation of the Internal Regulations
 1.1 The Internal Regulations of Sapientia Ludenda are founded in Article 18 of
 the statutes.
 1.2 The Internal Regulations must never conflict with the statutes or the law.
 1.3 Amendments to the Internal Regulations can only occur through a resolution
 passed by the General Assembly, which must be convened with the notice
 that a proposal to amend the regulations will be presented.
 1.4 Those who call the General Assembly to consider a proposal to amend the
 statutes must make a copy of the proposal, including the full text of the
 proposed amendments, available for inspection by the members at a suitable
 location for at least five days prior to the meeting and until after the meeting
 has taken place.
 1.5 The provisions in paragraphs 3 and 4 do not apply if all voting members are
 present or represented at the General Assembly and the resolution to amend
 the regulations is passed unanimously.

**Chapter 2: Committees**

**Article 2. Committees in General**  2.1 Sapientia Ludenda has six committees: the gala committee, the travel
 committee, the first years committee, the (pre)master committee, the cash
 audit committee and the social committee. 2.2 Each committee has its own designated tasks:

1. The Gala Committee is responsible for organizing one gala per academic year, including related promotion and sponsorship.
2. The Travel Committee is responsible for organizing one study trip per academic year, including related promotion and sponsorship.
3. The first-year committee is responsible for organizing an event twice per academic year and for providing the associated promotion and sponsorship.
4. The (pre-)master committee is responsible for fostering a sense of community among philosophy master and pre-master students. They do so by managing the master group chat and organizing activities and events.
5. The cash audit committee is responsible for checking the financial administration of the treasurer and checking whether all the expenses and income can be justified. The committee meets at least twice a year to audit the administration and must approve it and the final annual report before it can be presented at the GMA.
6. The social committee is responsible for taking and collecting pictures at events, and making posts for the internal Sapi instagram page. These pictures can also be used for other promotional purposes, for example on the website.

2.3 Each committee has a similar composition, as further described in these
 regulations.
 2.4 Each committee is dissolved when its task has been completed, at the latest
 by the beginning of the academic year following its formation.
 2.6 Each committee must share its findings, actions, and problems with the
 board.
 2.7 The board may establish temporary committees if it deems necessary.

**Article 3. Composition of Committees** 3.1 Each committee is overseen by a board member acting as an auditor. The
 board decides who will serve in this role.
 3.2 In addition to the auditor, other board members may join a committee if
 deemed desirable.
 3.3 The auditor is responsible for recruiting, appointing, and dismissing
 committee members.
 3.4 If the auditor deems it appropriate, they may appoint a chairperson from
 among the committee members.
 3.5 If a committee chairperson is appointed, they will have the following tasks and
 responsibilities:

1. Chairing committee meetings.
2. Attending board meetings at the request of the board.
3. Reporting to the General Assembly upon request.
4. Supporting the auditor where necessary, possible, and desired.

3.6 If no chairperson is appointed, the tasks and responsibilities of the
 chairperson will fall to the auditor.

**Chapter 3: Advisory Board**

**Article 4. General Provisions on the Advisory Board** 4.1 Sapientia Ludenda has an Advisory Board.
 4.2 The Advisory Board shall in principle consist of at least three members.
 4.3 The task of the Advisory Board includes overseeing the board in the broadest
 sense, as well as providing both solicited and unsolicited advice to the board
 and the General Assembly. In addition, the Advisory Board will meet at least
 twice per year to discuss the state of affairs within the association and share
 a report of this meeting with the board.
 4.4 The board is required to respond to written advice from the Advisory Board
 within twenty-one days. If the board fails to respond on time, the Advisory
 Board may compel the board to hold a General Assembly.
 4.5 If the majority of the Advisory Board members believes a General Assembly
 should be held to inform the members of its findings, it may request the board
 to convene one.
 4.6 Members of the Advisory Board are appointed by the General Assembly for a
 maximum term of one year, from a binding nomination drawn up by the
 board in cooperation with the relevant body. The binding nature of this
 nomination may be revoked by a resolution adopted by at least two-thirds of
 the votes cast in a meeting where at least one-quarter of the members are
 present or represented. If such quorum is not met, a new meeting shall be
 convened where decisions can be made regardless of the number of
 members present or represented.
 4.7 Members of the Advisory Board may be:

1. Persons who have served on a board for at least six consecutive months.
2. Honorary members.
3. Current board members are excluded from membership of the Advisory Board.
4. At least one former Sapientia Ludenda board member

 4.8 Membership of the Advisory Board ends upon:

1. Resignation from the position.
2. Termination or suspension of membership.
3. When the current board is terminated..

**Chapter 4: Code of Conduct for the Board**

**Article 5. Validity of the Code of Conduct** 5.1 Board members are considered to be in function when they are present at an
 event organized by Sapi.
 5.2 Board members are in function when they are recognizable as board
 members by specific Sapi clothing.
 5.3 Board members are in function when they represent Sapi by attending events
 or meetings organized by other parties in their capacity as board members.

**Article 6. Rules of Conduct for Board Members While in Function** 6.1 Under no circumstances shall board members use or openly possess hard
 drugs.
 6.2 Board members must behave in a respectful and friendly manner towards
 members and other involved parties, such as sponsors or other boards.

**Article 7. Guidelines for Board Members While in Function**  7.1 Board members are expected to be present from start to finish at events and
 social gatherings.
 7.2 Board members are expected to be available for questions and/or comments
 from both members and non-members.

**Article 8. Guidelines for Board Members Outside Function**  8.1 Board members are reasonably expected to remain available for questions
 and comments from members or other involved parties, even when not in
 function.
 8.2 The board also strives to maintain useful social contacts outside of their
 formal duties, such as fostering good relationships with lecturers and the
 university itself.